



June 30, 2016

Tim Cronin, Director Parks and Recreation:

Thank you for the opportunity to partner with the Village of Ridgewood Parks and Recreation Department to provide healthy-lifestyle educational programming to Village residents and the broader community. As agreed to in the lease, below please find the HealthBarn USA Q2 2016 Report for your review and discussion. We offered programs beginning April 5, 2016 and I'm happy to report overall that the HealthBarn USA business is stable as we were able to secure our core following despite the location change as well as enroll new families from the Village of Ridgewood, and in particular, the Habernickel neighborhood.

The report is divided into the following categories: (I) On-Site Programs; (II) Field Trips; (III) Capital Improvements; (IV) Other Outreach/Partnerships/Sponsorships; (V) Relevant Issues.

I. On-Site Programs:

Healthy-Lifestyle Programs	# Students	% Village Residents	Comments
1) Spring Seedlings , ages 3-5, introduction to a variety of natural foods, preparing healthy recipes and organic gardening (Held 1x week for 10 weeks)	53 (see comments)	30%	Tuesdays pm: 8 Wednesdays pm: 8 Thursdays pm: 11 Friday am: 7 Friday pm: 12 Saturday am: 7
2) Spring Sprouts , ages 5 – 7, explore their 5 senses to create healthy habits; cooking and organic gardening (Held 1x week for 10 weeks)	6	10%	Thursday pm
3) Harvesters , ages 8-12, develop culinary skills and engage in garden-to-table cooking and nutrition education (Held 1x week for 10 weeks)	6	33%	Monday pm
4) Master Chefs , ages 12+, put their culinary skills into practice with weekly healthy cooking challenges (Held 1x a week for 10 weeks)	6	0%	Saturday am
5) Spring Break Camp , ages 5-12, healthy-lifestyle immersion through garden-to-table cooking, organic gardening, active play, arts & crafts and value games.	16	50%	Held 4/11 – 4/15 from 9:00 – 3:00 pm

6) Scout Enrichment Programs , ages 5-12, healthy-lifestyle experience to earn badges for nutrition, environmental and culinary rewards (2 hour program – after-school); transportation is via carpool.	121 (see comments)	0%	4/8: 10 5/6: 10 5/9: 13 5/16: 10 5/20: 10 6/3: 12 6/7: 10 6/10: 11 (Willard Trip was rescheduled to Fall 2016) * All carpooling was under 12-car allowance for rear parking lot.
7) Birthday Parties , ages 5-12, sharpen their healthy culinary skills by cooking healthy & celebrating with friends & family.	43 (see comments)	100% (Somerville & Willard)	6/9: 18 6/25: 25 (2 parties)
8) Summer Camp , ages 5-12, healthy-lifestyle immersion through garden-to-table cooking, organic gardening, active play, arts & crafts and value games (weekly themed camp)	34 (see comments)	11%	6/20: 16 6/27: 18 Weeks of 6/20 and 6/27 from 9 – 3:00 pm
9) Summer Seedlings , ages 3-5, introduction to a variety of natural foods, preparing healthy recipes and organic gardening (Held 1x week for 5 weeks or 10 weeks)	32	40%	Tuesday pm: 12 Wednesday pm: 13 Thursday pm: 7

All programs were in compliance with the lease scheduling requirements for Q2 2016.

II. Field Trips: Please see attached report for May/June 2016. We had 25 school/camp field trips to HealthBarn USA that included the Ridgewood Co-Op for a healthy-lifestyle 2-hour experience from 9:30 – 1:00 pm. As a result of being in a new space, bus procedures were written and approved by the Village team and Green Acres, and subsequently, modified.

III. Capital Improvements: We have exceeded the \$60,000 requirement of the lease within the first 3 months of operation. We also obtained and paid for all permits to the following improvements on the first floor:

- 1) Installed new appliances, including stove, refrigerator, dishwasher as well as cabinets and granite countertops.
- 2) Installed 3-compartment sink, hand washing sink and mop sink to comply with the Village Health Department requirements.
- 3) Closed off back door to build a handicapped bathroom with new window and fan.
- 4) Installed all new lighting on first floor.
- 5) Installed new flooring to comply with Village Health Department.
- 6) Installed storm door for front entrance.

- 7) Installed new organic teaching garden that included soil amendments, deer fencing, excavation and installation of 22 garden plots. Three of the 22 plots were donated as community garden plots for resident use included usage of our metered water pro bono.
- 8) Built and installed dog watering station for public use.
- 9) Fully renovated mudroom with flooring and storage racks (badly damaged with prior pest issues).
- 10) Updated kitchen and bathroom plumbing including removal and installation of new waste pipe.

IV. Other Outreach/Partnership/Sponsorship:

- 1) Ribbon Cutting, 5/7 including Village Parks & Recreation and Village Council members; in addition we planted a pink Dogwood Tree at Habernickel in honor of the partnership.
- 2) Neighbors Open House in partnership with Village Parks & Recreation, 5/31.
- 3) Sponsor of Ridgewood Earth Day at Van Neste, 4/17; and was featured as an educational program at Ridgewood Whole Foods Earth Day event, 4/22.
- 4) Senior Low-Sodium Cooking Class for 15 Village residents – reported about in the Ridgewood News, 5/3 pro-bono.
- 5) Ridgewood Women's Gardening Club educational collaboration at Habernickel regarding site map; hosting annual welcome meeting 9/8 at HealthBarn USA for members pro bono.
- 6) Ridgewood Conservancy educational collaboration in progress.
- 7) Weight Loss Challenge 2016, participated as part of the planning committee and enlisted Montclair State Dietetic Interns for diet recalls at kick-off and at exit.
- 8) Hired four Ridgewood residents as part of the HealthBarn USA team including a RHS student from the Ridgewood Academy of Health Professions (RAHP) program.
- 9) Team members obtained food handlers' certification and we are in compliance with the Health Department; Brian Pullman, Village Police Department, was hired by HealthBarn USA to conduct and certify camp counselors in CPR/First Aid on 6/17.
- 10) Hosted REAC compost class taught at the HealthBarn USA gatehouse pro bono because The Stable was booked for a birthday party.
- 11) Joined the Village Chamber of Commerce in May 2016; was participating in Taste of Ridgewood, but was cancelled due to weather.
- 12) Distributed via PR Newswire the Village of Ridgewood and HealthBarn USA partnership at our expense.
- 13) Joined ACCESS Ridgewood and we are developing life skills/culinary workshops for 21+ special needs adults.
- 14) Offer all Ridgewood residents the same discount as our returning families tuition rate.

V. Relevant Issues:

- 1) Air conditioning at Habernickel needs repair – in progress.
- 2) Baseball parking in our private driveway and filling rear lot parking during travel season.
- 3) Flooring in office suite needs repair due to plumbing issue.
- 4) Neighbors unfairly targeting our programs for noise, idling, parking and neighborhood disruption continuously which is impacting our ability to conduct business.
- 5) Weekly garbage pick-up is not consistent.