



**Village of Ridgewood  
Authorization / Suspension of Direct Withdrawal of Property Taxes**

Please check the appropriate line:

New Authorization       Change of Account Information       Cancellation/Suspension

**PLEASE PRINT**

Property Information:

Block \_\_\_\_\_ Lot \_\_\_\_\_ and/or Acct # \_\_\_\_\_

Street Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Bank Information:

Bank Name \_\_\_\_\_

9 Digit Routing Number (Located on Check). \_\_\_\_\_

Account Number (Checking Only) \_\_\_\_\_

Account Holder(s) Name(s) \_\_\_\_\_

**AUTHORIZATION**

I/We authorize the Village of Ridgewood to debit the account identified to effect the **CURRENT** payment of Property Taxes due and owing on the property described above, which is located in the Village of Ridgewood. Accounts must not be in **ARREARS** to participate in the service. I/We authorize that said funds will be available for withdrawal on the 1<sup>st</sup> of the month that the payment is due.

I/We understand that if sufficient funds are not available in the account identified above on any payment date described herein I/We will be charged a non-refundable service fee of \$20.00. In the event that there are insufficient funds **TWICE** in the same calendar year then the Village shall discontinue your participation by written notice.

This authorization will remain in effect until I/we give written notice of termination to the Village which shall be no later than (10) days prior to the due date to allow the Village to act upon it. This includes selling or change of ownership of the property. I/We must notify the Village if the property is being sold. The Village may also terminate the agreement with at least 10 days prior notification.

**Attached herewith are (If not already submitted):**

A **VOIDED CHECK** on the account that I/we wish to have debited for purposes of verifying the Financial Institution's Routing Number and my/our account number

\_\_\_\_\_  
Date                      Signature of Account Holder #1                      Signature of Account Holder # 2

**SUSPENSION OF AUTHORIZATION**

Please suspend my/our participation in this program for the next property tax payment date

\_\_\_\_\_  
Date                      Signature of Account Holder #1                      Signature of Account Holder # 2

RETURN TO: THE VILLAGE OF RIDGEWOOD  
TAX COLLECTORS OFFICE  
131 N. MAPLE AVE., RIDGEWOOD, NJ 07450

**\*\*PAYMENT IS SCHEDULED TO COME OUT ON THE FIRST OF THE QUARTERS. IF THE FIRST IS TO FALL ON THE WEEKEND, IT WILL COME OUT THE NEXT BUSINESS DAY.**

FEBRUARY 1 <sup>ST</sup>	MAY 1 <sup>ST</sup>	AUGUST 1 <sup>ST</sup>	NOVEMBER 1 <sup>ST</sup>
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